

# The Back Kitchen

-- Amherst Island --

Amherst Island Community Café – The  
Back Kitchen

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ANNUAL GENERAL MEETING

MARCH 8, 2020

2:00 – 4:00PM

BACK ROOM

[BACKKITCHENAI@GMAIL.COM](mailto:BACKKITCHENAI@GMAIL.COM)

# Agenda

## 2019 – Year in Review

- Highlights
- Financial Results

## 2020 – Looking Forward

- Strategic Framework

## Business

Accept Members (2020) Registration;  
Adopt the minutes of the 2019 AGM  
Revised By-Law (2020)  
Election of Directors  
Volunteer Sign-Up

Q&A, Wrap Up

Refreshments



Creating Jobs  
for Island  
Youth!  
Thank you Canada  
Summer Jobs  
Grant!

# Mission & Values



The Amherst Island Community Cafe is a **volunteer** operated restaurant that aims to serve good quality food, support local growers, hire and train local students and promote & host local events

## Mission Statement

The Amherst Island Community Cafe **exists to foster the community.**

## Core Values

There are three core values- **Community – Local Products- Environment**

Rooted in these three values are the seven core operational values which guide all aspects of the enterprise.

**Compassion:** We reach out to others and care for them.

**Respect:** We promote the dignity of all persons

**Excellence:** We strive to be the best at what we do and a model for others to emulate.

**Integrity:** We are honest, trustworthy, and accountable.

**Relevance:** We are committed to the pursuit of innovation and effectiveness.

**Co-operation:** We encourage and foster teamwork and partnerships

**Celebration:** We give thanks by marking milestones and successes.

# We begin with gratitude!

Volunteers

Staff

Donors

Customers

Fans and Supporters

Granting Organizations

“It’s nothing if it’s not ‘we’!”

Diane Pearce



# 2019 Highlights

## Renovations

- Accessible ramp and entrance

## New Equipment

- Fridges
- Cob Oven

## Hot Dogs at CIAI Open House

## New Menu Items! Budda Bowls and Donuts

## Catered Dry Stone Festival & Mexican Student Visit

## Popular Sunday Dinners & Fish Friday

## Christmas in July

## Keto Bun Workshop

## Sponsored Seniors Dinner

## Holiday Baking

## Tree Fundraiser – Feb 1

## Back Kitchen to The Future

## Capital Campaign

## Strategic Plan



And we bought the property!!!

# 2019 – Financial Results

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## Year over Year Operating Results

	2016		2017		2018		2019			
Revenue (inc Grants)	88748		105319		136024		122561			
Cost of Sales	37774	42.6%	42675	40.5%	53930	39.6%	47840	39.0%		
Payroll	35013	39.5%	33395	31.7%	41358	30.4%	43972	35.9%		
General and Administrative	15849	17.9%	19201	18.2%	16822	12.4%	24661	20.1%		
Total Expenses	88636	99.9%	95271	90.5%	112110	82.4%	116473	95.0%		
Profit/Loss	112	0.1%	10048	9.5%	23914	17.6%	6088	5.0%		
Donations and Fundraising							21094			
Fundraising Costs							5355			
Net Fundraising							15739			

# 2019 – Financial Results

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<b>Assets</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Cash	\$4841	\$11210	\$63481	\$32194
Receivables			\$3916	
Inventory			\$800	\$354
Capital Assets & Goodwill	\$7859	\$8830	\$11521	\$94477
<b>Total Assets</b>	<b>\$12700</b>	<b>\$20040</b>	<b>\$79719</b>	<b>\$127025</b>
<b>Liabilities</b>				
Accounts Payable			\$394	\$75
Gift Cards	\$962	\$730	\$825	\$798
HST Owing	\$7830	\$8854	\$13563	\$7617
Loans	\$3795	\$146	0	0
<b>Total Liabilities</b>	<b>\$12589</b>	<b>\$9730</b>	<b>\$14777</b>	<b>\$42231</b>
<b>Equity</b>	<b>\$111</b>	<b>\$10310</b>	<b>\$64942</b>	<b>\$84793</b>
<b>Total Liabilities and Equity</b>	<b>\$12700</b>	<b>\$20040</b>	<b>\$79719</b>	<b>\$127025</b>

# Fundraising

Trees, Christmas in July, Deb Kimmett  
Comedy Show, Catering and Capital Campaign

Capital  
Campaign and  
General  
Donations  
\$23,412

Christmas in  
July  
\$3518

Tree Fundraiser  
\$2444





# Purchase of the Back Kitchen

Purchase Price	\$71,377.17
Ontario Land Transfer Tax	\$425.00
<u>Legal Fees</u>	<u>\$1530.87</u>
Total	\$73,333.04

RBC 1 <sup>st</sup> Mortgage	\$35,000.00
<u>Rec from AICC</u>	<u>\$38,333.04</u>
Total	\$73,333.04



**BACK**  
KITCHEN  
**TO THE FUTURE**

Wow – thank  
you!

# Status of Accounts

**Status of Capital Account as at March 8, 2020**

Balance on March 3, 2020	\$11,729.87
Amount needed to complete Ramp	\$ 5,712.00*
10% principal payment on Mtge.	<u>\$ 3,332.68</u>
Remaining balance will be	\$ 2,685.19

**\*(Interim amount paid is \$11,724.87 so balance to be paid upon completion is \$5,712.87)**

**Balance in Operating Account after HST Payment due March 31, 2020 is \$10,983.94 (based on balance at March 3, 2019)**



# Accessibility Ramp

<b>Original Estimate from Woody</b>	<b>\$22,485.00</b>
<b>Current Estimate for completion (\$5,000 under budget)</b>	<b>\$17,485.00</b>
<b>Federal Grant</b>	<b>(\$10,000.00)</b>
<b>CFLA Grant</b>	<b><u>(\$6,000.00)</u></b>
<b>Balance to be paid from Donations</b>	<b>\$1,485.00</b>



# Election of Directors

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## Retiring Directors

Diane Pearce (Founding Member)

Annick Mitchell

Michael Steeves

2018 – 2020 – term ends at 2020 AGM

Blair Anderson

Leah Murray

Brian Little

Lorna Willis

2018 – 2019 – 3 positions

Kirk Corkery

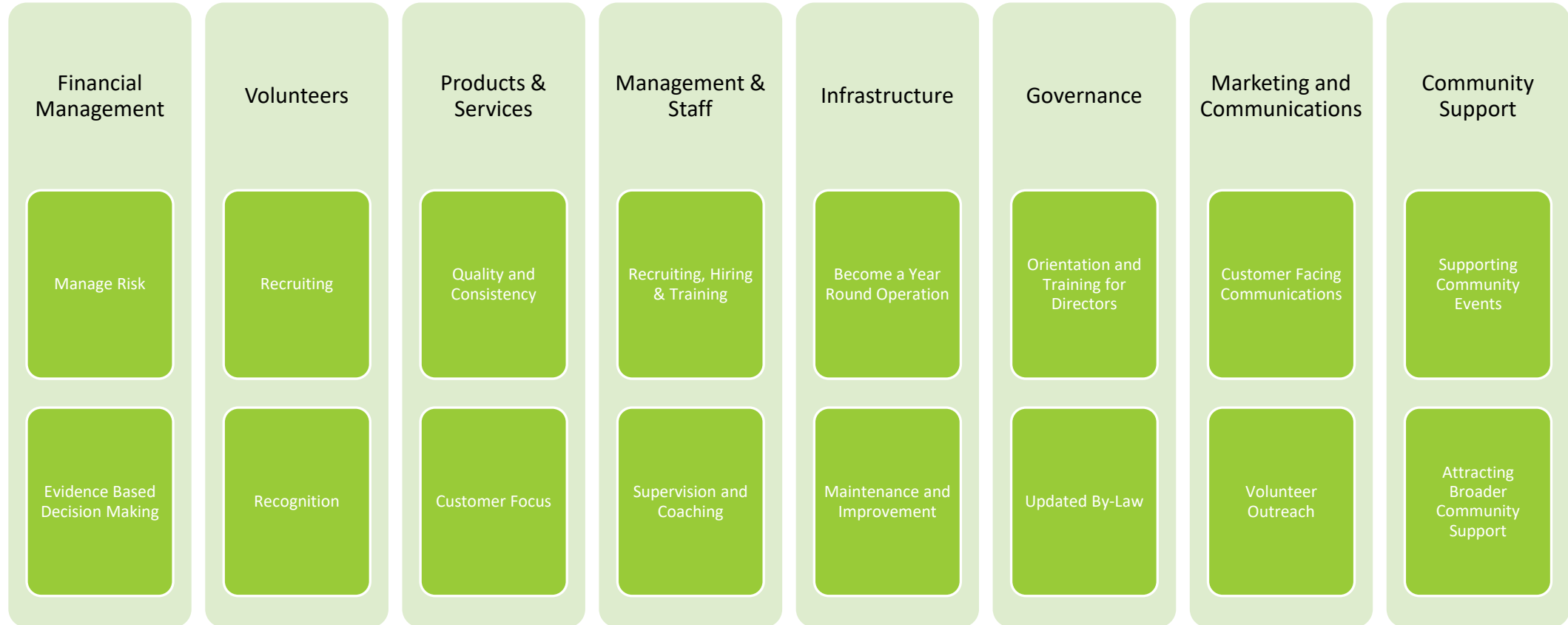
Lynn Wyminga

Saskia Wagemans

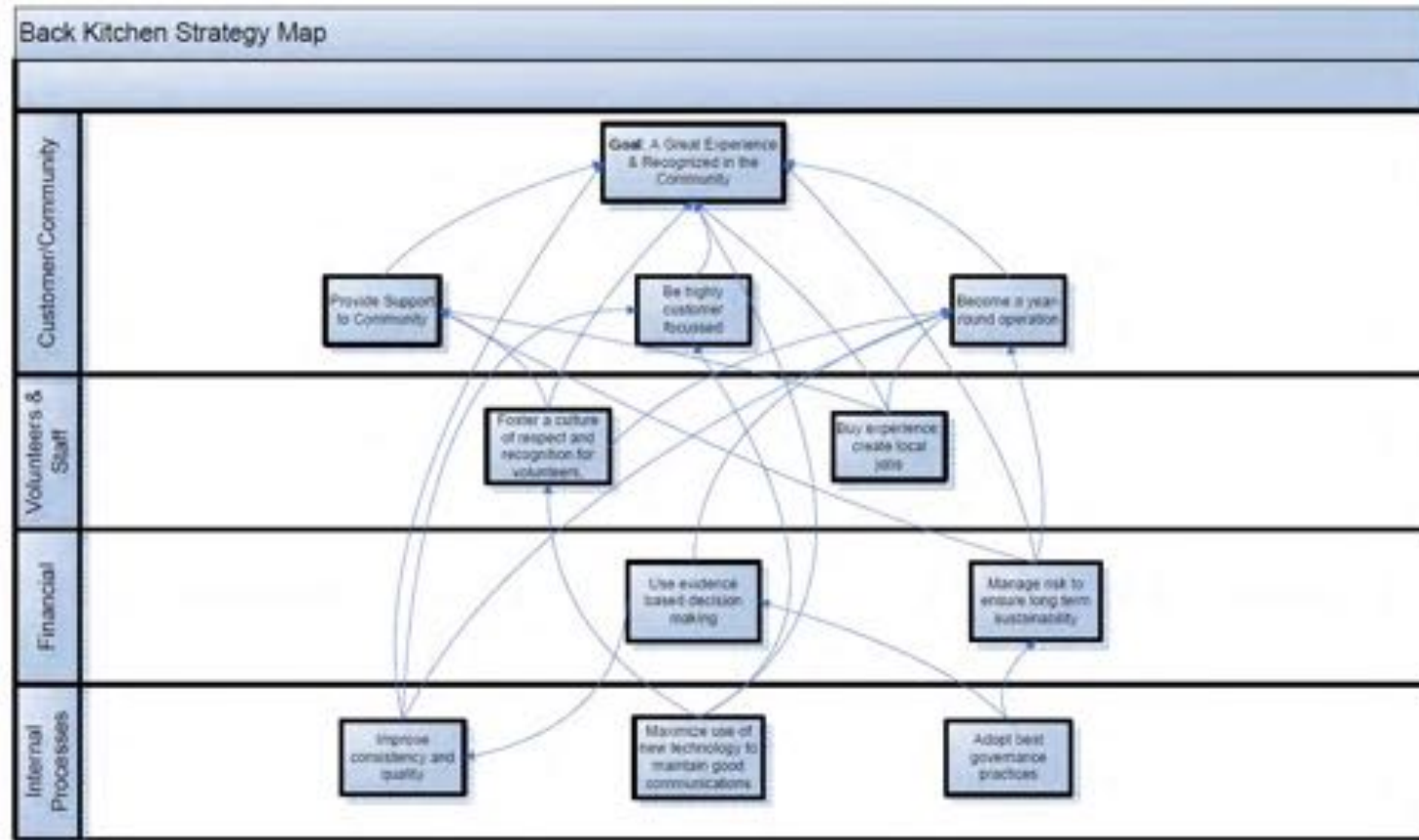


Thank you!  
Diane, Annick, and Michael

# Strategic Plan



# Strategic Plan



# By-Law Update - 2020

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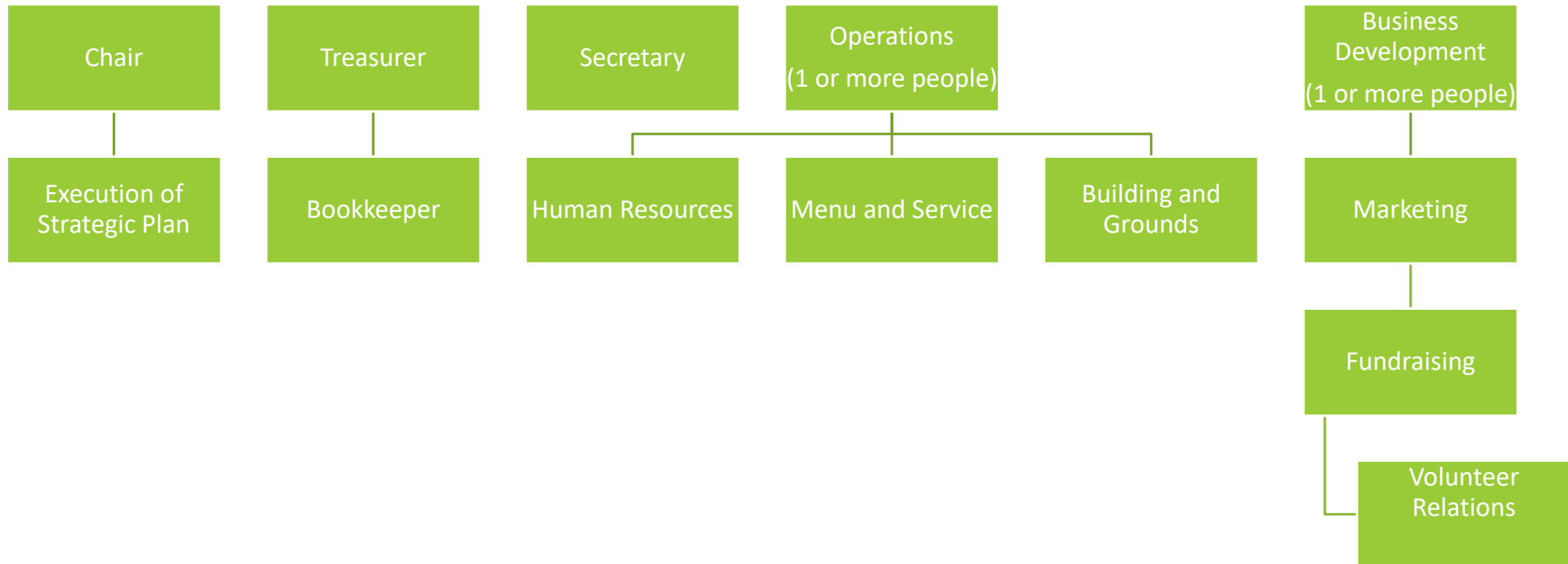
## Key Changes

- Definition of membership
- Clarity re: makeup, procedures and role of the Board
- “President” replaced with Operations Lead and Business Development Lead
- Standing and Ad Hoc Committees

Thank you to  
Diane, Annick,  
and Kirk!

# Board and Volunteer Committees

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# There's a Place for YOU at The Back Kitchen



Standing Committees



Ad Hoc Committees/Task Forces

Administrative



Hands On

Special Events



# Q&A



Thank You!!!!!!

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Volunteers

Supporters

Board

Customers

Staff

Management Committee